



**Child Abuse Prevention and Permanency Advisory Council**  
**Office of Adoption & Child Protection**  
**Executive Office of the Governor**

**Education Cooperative Planning Outline** *Revised 04.18.2008*

- I. **§39.001 (8)(b)2. FS** The Office of Adoption and Child Protection, the Department of Children and Families, the Department of Education, and the Department of Health shall work together in developing ways to inform and instruct parents of school children and appropriate district school personnel in all school districts in the detection of child abuse, abandonment, and neglect and in the proper action that should be taken in a suspected case of child abuse, abandonment, or neglect, and in caring for a child's needs after a report is made.

**INFORM AND INSTRUCT #1 – Parents of School Children**

**A. Status of the Education System – Parents of School Children Training**

- Audience
  - What is the definition of “parents of school children”?
  - Who is receiving training now?
  - Recommendations – Who else should be included?
  - Action Plan – What steps (including timelines and responsibilities) will have to happen to include additional target audiences?
- Means/Methods/Modalities of Instruction
  - Status of existing instructional modalities
  - Recommendations – What more/different is needed?
  - Action Plan – Steps (including timelines and responsibilities)
- Content
  - Status of the existing content – **Detecting** child abuse, abandonment and neglect
  - Status of the existing content – **Taking Action** in a suspected case of child abuse, abandonment or neglect
  - Status of the existing content – **Caring for a child's needs** after a report is made
  - Recommendations – What else should be included?
  - Action Plan – What steps (including timelines and responsibilities) will have to happen to change the content?
- Time/Depth of Coverage
  - Status of the existing duration of instruction.
  - Recommendations – What more is needed?
  - Action Plan – What steps (including timelines and responsibilities) will have to happen to change the mandated hours?

## **INFORM AND INSTRUCT #2 – Appropriate District School Personnel**

### **B. Status of the Education System – Appropriate District School Personnel**

- Audience
  - What is the definition of “appropriate district school personnel”?
  - Who is receiving training now?
  - Recommendations – Who else should be included?
  - Action Plan – What steps (including timelines and responsibilities) will have to happen to include additional target audiences?
- Means/Methods/Modalities of Instruction
  - Status of existing instructional modalities
  - Recommendations – What more/different is needed?
  - Action Plan – Steps (including timelines and responsibilities)
- Content
  - Status of the existing content – **Detecting** child abuse, abandonment and neglect
  - Status of the existing content – **Taking Action** in a suspected case of child abuse, abandonment or neglect
  - Status of the existing content – **Caring for a child’s needs** after a report is made
  - Recommendations – What else should be included?
  - Action Plan – What steps (including timelines and responsibilities) will have to happen to change the content?
- Time/Depth of Coverage
  - Status of the existing duration of instruction.
  - Recommendations – What more is needed?
  - Action Plan – What steps (including timelines and responsibilities) will have to happen to change the mandated hours?

- II. **§39.001 (8)(b)5.** The Office of Adoption and Child Protection, the Department of Children and Families, the Department of Education, and the Department of Health shall work together on the enhancement or adaptation of curriculum materials to assist instructional personnel in providing instruction through a multidisciplinary approach on the identification, intervention, and prevention of child abuse, abandonment, and neglect. The curriculum materials shall be geared toward a sequential program of instruction at the four progressional levels, K-3, 4-6, 7-9, and 10-12. Strategies for encouraging all school districts to utilize the curriculum are to be included in the state plan for the prevention of child abuse, abandonment, and neglect.

### **ENHANCEMENT OR ADAPTATION OF CURRICULUM MATERIALS #1 – Grades K-3**

#### **A. Status of the Education System – Grades K - 3**

- Curriculum Materials Currently in Use in Grades K – 3 (by grade, by school, by district, ???)
  - Content*
    - Status of multidisciplinary approach use in the curriculum
    - Status of the existing content – **Identification** of child abuse, abandonment and neglect
    - Status of the existing content – **Intervention** in the case of child abuse, abandonment or neglect
    - Status of the existing content – **Prevention** of child abuse, abandonment and neglect
  - Audience*
    - What instructional personnel (by specialty, where appropriate) have been trained to use the curriculum?
    - What instructional personnel (by specialty, where appropriate) are using the curriculum?
  - Time/Depth of Coverage*
    - Status of the existing duration of instruction.
  - Strategies for Encouraging Utilization*
    - What strategies have or are being used to encourage utilization of the curriculum?
- Recommendations
  - What more/less/different is needed?
  - What incentives could be put in place to encourage utilization of this curriculum?
  - Action Plan – What steps (including timelines and responsibilities) will have to happen to implement the recommendations?

### **ENHANCEMENT OR ADAPTATION OF CURRICULUM MATERIALS #2 – Grades 4 and 5**

#### **B. Status of the Education System – Grades 4 and 5**

- Curriculum Materials Currently in Use in Grades 4 and 5 (by grade, by school, by district, ???)
  - Content*
    - Status of multidisciplinary approach use in the curriculum
    - Status of the existing content – **Identification** of child abuse, abandonment and neglect
    - Status of the existing content – **Intervention** in the case of child abuse, abandonment or neglect
    - Status of the existing content – **Prevention** of child abuse, abandonment and neglect
  - Audience*
    - What instructional personnel (by specialty, where appropriate) have been trained to use the curriculum?
    - What instructional personnel (by specialty, where appropriate) are using the curriculum?
  - Time/Depth of Coverage*
    - Status of the existing duration of instruction.
  - Strategies for Encouraging Utilization*
    - What strategies have or are being used to encourage utilization of the curriculum?
- Recommendations

- What more/less/different is needed?
- What incentives could be put in place to encourage utilization of this curriculum?
- Action Plan – What steps (including timelines and responsibilities) will have to happen to implement the recommendations?

### **ENHANCEMENT OR ADAPTATION OF CURRICULUM MATERIALS #3 – Grades 6-8**

#### **C. Status of the Education System – Grades 6-8**

- Curriculum Materials Currently in Use in Grades 6 – 8 (by grade, by school, by district, ???)
  - Content*
    - Status of multidisciplinary approach use in the curriculum
    - Status of the existing content – **Identification** of child abuse, abandonment and neglect
    - Status of the existing content – **Intervention** in the case of child abuse, abandonment or neglect
    - Status of the existing content – **Prevention** of child abuse, abandonment and neglect
  - Audience*
    - What instructional personnel (by specialty, where appropriate) have been trained to use the curriculum?
    - What instructional personnel (by specialty, where appropriate) are using the curriculum?
  - Time/Depth of Coverage*
    - Status of the existing duration of instruction.
  - Strategies for Encouraging Utilization*
    - What strategies have or are being used to encourage utilization of the curriculum?
- Recommendations
  - What more/less/different is needed?
  - What incentives could be put in place to encourage utilization of this curriculum?
  - Action Plan – What steps (including timelines and responsibilities) will have to happen to implement the recommendations?

### **ENHANCEMENT OR ADAPTATION OF CURRICULUM MATERIALS #4 – Grades 9-12**

#### **D. Status of the Education System – Grades 9-12**

- Curriculum Materials Currently in Use in Grades 9 - 12 (by grade, by school, by district, ???)
  - Content*
    - Status of multidisciplinary approach use in the curriculum
    - Status of the existing content – **Identification** of child abuse, abandonment and neglect
    - Status of the existing content – **Intervention** in the case of child abuse, abandonment or neglect
    - Status of the existing content – **Prevention** of child abuse, abandonment and neglect
  - Audience*
    - What instructional personnel (by specialty, where appropriate) have been trained to use the curriculum?
    - What instructional personnel (by specialty, where appropriate) are using the curriculum?
  - Time/Depth of Coverage*
    - Status of the existing duration of instruction.
  - Strategies for Encouraging Utilization*
    - What strategies have or are being used to encourage utilization of the curriculum?
- Recommendations
  - What more/less/different is needed?
  - What incentives could be put in place to encourage utilization of this curriculum?
  - Action Plan – What steps (including timelines and responsibilities) will have to happen to implement the recommendations?