



JEFF KOTTKAMP
LIEUTENANT GOVERNOR

August 1, 2008

Bob Butterworth
Secretary
Department of Children & Families
1317 Winewood Blvd. Bldg. 1
Tallahassee, FL 32399-0700

Dear Secretary Butterworth,

During the last five Cabinet meetings, we have had a number of presentations and discussed the feasibility of implementing a Data and Information Sharing System among the agencies represented on this Cabinet. This system, once in place, will ensure that the services and programs we provide to Florida's children and youth are planned, coordinated, managed and delivered in a holistic and integrated manner.

We are extremely fortunate to have the opportunity to incorporate into a successful and proven data sharing network that is already operational within Florida's Office of State Courts Administration. It is expected that, nominal funds will be required to implement Phase 1 of our Data and Information Sharing System - \$192,919 in upfront costs and \$68,645 per year per agency. We anticipate that once this system is configured in your current practices, your department, and the state as a whole, can expect to save valuable resources while increasing the effectiveness and efficiency of the services that we deliver to Florida's children and youth.

During this pre-implementation evaluation stage, I am asking you to examine your current information technology operations and budget in order to determine the savings in resources we expect this improved system should provide to your agency. I am hoping to receive the results of your agency's analysis no later than Friday, August 29, 2008.

In order to assist your IT department with this analysis, please direct your staff to work with the Office of State Courts Administration and Metatomix in developing your cost-benefit analysis and to begin drafting your memorandum of understanding with the Office of State Courts Administration. Please see the attached memo for more information.

We truly are on the verge of great innovation and achievement that will directly benefit Florida's children. Let us continue to work together to reach our goals.

Sincerely,

A handwritten signature in blue ink that reads "Jeff Kottkamp".

Jeff Kottkamp

JK/psh

Children and Youth Cabinet Memo

August 1, 2008

To: Children and Youth Cabinet Agency and Department Heads

From: Jim Kallinger, Chief Child Advocate

Re: Children and Youth Cabinet Data and Information Sharing System

Dear Children and Youth Cabinet Agency and Department Heads,

As Lt. Governor and Chairman Kottkamp stated in his letter dated August 1, the Cabinet will be moving forward with the final pre-implementation evaluation of Children and Youth Cabinet Data and Information Sharing System. Before we begin full implementation, it has been requested that each agency conduct a cost-benefit analysis to determine the savings in resources we expect this improved system will provide to your agency. Lt. Governor Kottkamp is asking you to examine your current information technology operations and budget and provide the results of your agency's analysis to the Office of the Lieutenant Governor no later than Friday, August 29, 2008.

The Office of State Courts Administration and Metatomix are ready to assist you in preparing your cost-benefit analysis and to begin drafting your Agency's Memorandum Of Understanding with the Office of State Courts Administration. Officials from the Office of State Courts Administration and Metatomix will be contacting your staff this week to help you begin this process and answer any questions you may have.

Your staff will be working with:

Christina Blakeslee
ISS Manager
Supreme Court of Florida
Office: 850-487-7981
blakeslc@flcourts.org

Tom Hall
Vice President, Professional Services
Metatomix, Inc.
Office: 781-907-6781
Cell: 339-222-3756
thall@metatomix.com

Ray Porter
Director, Southeast Sales
Metatomix, Inc.
Office: 864.278.4434
Cell: 864.979.2228
rporter@metatomix.com

Thank you for your time and willingness to make great changes and improvements to the way we serve the children and youth of Florida.

Sincerely,



Jim Kallinger
Chief Child Advocate of Florida