



CYC Data Sharing Project – Meeting Agenda

Subject:	CYC Data and Information Sharing – FETIP Data Source Joint Application Development (JAD) Sessions
Date:	Friday, March 6
Time:	8:30 AM – Noon: Policy Discussion 1:00 PM – 4:30 PM: Technical Discussion
Location:	AHCA - 2727 Mahan Drive Building 3, first floor; Conference rooms A and E
Attendees Invited:	DCF, GAL, DOE, DOH, DJJ, AWI, AHCA, APD Agency Lead Policy Coordinators and the Subject Matter Experts for the feeders and consumers of FETIP data source. The afternoon Session will center on the technical and database components.
Please Read/Review:	Project Materials at http://www.flgov.com/youth_cabinet_datasharing
Please Bring:	Ideas for data sharing and improving business process

Agenda 8:30 – Noon: Morning Session

- 8:30 – 8:45 Introduction, Ground Rules, and Project Overview
- 8:45 – 8:55 JIS System Overview
- 8:55 – 9:15 FETIP System Overview – Business Processes supported and who uses the system
- 9:15 – 11:30 Discussion – How can we use the FETIP data to improve services to our clients? Focus on What, Why, and How?
- Agencies who wish to utilize FETIP Data
 - Whiteboard Business Flows
 - Clearly define the data elements available in FETIP vs. the current use of data vs. anticipated use of that same data
 - Begin discussion: Barriers to data sharing—policies, statutes, FERPA
- 11:30 – 12:00 Wrap-up and Action Items

Agenda 1:00 PM – 4:30 PM Afternoon Session

- 1:00 – 1:10 Introduction and Project Overview
- 1:10 – 1:20 JIS System Demo (OPTIONAL)
- 1:20 – 3:30 FETIP System Technical Discussion
- Technical Architecture
 - Unique Identifier
 - Database Information
 - User Profiles and Access Levels
- 3:30 – 4:00 Wrap-up and Action Items