



CYC Data Sharing Project – Meeting Agenda

Subject:	CYC Data and Information Sharing – VITAL STATISTICS Data Source JAD Sessions
Date:	Tuesday, March 10
Time:	8:30 AM – Noon: Policy Discussion 1:00 PM – 4:30 PM: Technical Discussion
Location:	2737 Centerview Drive @DJJ - Alexander Building Training Center
Attendees Invited:	DCF, GAL, DOE, DOH, DJJ, AWI, AHCA, APD Agency Lead Policy Coordinators and the Subject Matter Experts for the feeders and consumers of Vital Statistics data source. The afternoon Session will center on the technical and database components.
Please Read/Review:	Project Materials at http://www.flgov.com/youth_cabinet_datasharing
Please Bring:	Ideas for data sharing and improving business process

Agenda 8:30 – Noon: Morning Session

- 8:30 – 8:45 Introduction, Ground Rules, and Project Overview
- 8:45 – 8:55 JIS System Overview (OPTIONAL)
- 8:55 – 9:15 VITAL STATISTICS System Overview and Demo – Business Processes supported and who uses the system
- 9:15 – 11:30 Discussion – How can we use the VITAL STATISTICS data to improve services to our clients? Focus on What, Why, and How?
- Agencies who wish to utilize VITAL STATISTICS Data
 - Whiteboard Business Flows
 - Clearly define the data elements available in VITAL STATISTICS vs. the current use of data vs. anticipated use of that same data
 - Begin discussion: Barriers to data sharing—policies, statutes, HIPAA
- 11:30 – 12:00 Wrap-up and Action Items

Agenda 1:00 PM – 4:30 PM Afternoon Session

- 1:00 – 1:10 Introduction and Project Overview
- 1:10 – 1:20 JIS System Demo (OPTIONAL)
- 1:20 – 3:30 VITAL STATISTICS System Technical Discussion
- Technical Architecture
 - Unique Identifier
 - Database Information
 - User Profiles and Access Levels
 - JIS and SHOTS preferred connection (options: Web Services, Stored Procedures, direct access, etc)
- 3:30 – 4:00 Wrap-up and Action Items