



CYC Data and Information Sharing Project – Meeting Minutes

Subject:	CYC Data and Information Sharing - Phase I – AWI/Claims and Benefits - Workgroup(JAD) Session I
Date:	March 13, 2009
Time:	8:30-Noon: Business/Policy and Technical/Database Overview
Location:	2020 Capital Circle SE @ DJJ Alexander Building First Floor Room 1318
Resources/Websites:	http://www.flgov.com/youth_cabinet_datasharing http://cycproject.myflorida.com/ http://cycproject.myflorida.com/index.asp?path=/2009-03-13%20AWI%20-%20Claims%20and%20Benefits%20Materials (Claims and Benefits materials) http://www.flgov.com/youth_cabinet (cabinet site)
Attendees Present:	AWI: Rose, O'Leary, Chris Presnell, Katherine Dresser, Allen Northrop, Denise Haney, Dan Johnson, Carlton Bassett DJJ: Dave Kallenborn, Tracy Shelby APD: Celeste Sanders GAL: Johnny White DCF: Lori Schultz, Ramin Kouzehkanani, Alicia Chevtaikin, Margie France OSCA: Brendie Hawkins EOG: Jim Kallinger, Jennifer Diaz FLITCOE: Josh Singletary

Morning Session

- The morning session began by Jim Kallinger welcoming the participants and thanking them for their participation.
- Alicia Chevtaikin – Provided a high level overview of the project and the directive by the CYC to the 8 agencies to participate this data sharing initiative. An overview of the existing JIS (Judicial Inquiry System) at OSCA (Office of State Supreme Courts) was also provided, where a variety of systems are now accessible (leverage this existing platform). Each agency was asked to think about what business processes can improve. Today's discussion will involve how other agencies can leverage AWI data to better their service delivery. Ground rules discussed – Lead Agency Policy Coordinator, if they cannot attend need to send someone that has decision making authority. Minutes will be posted once approved. Stressed websites available for communication. Deliverable due dates discussed. Session 2 will discuss legal/HIPAA issues. The high level overview can be found at: <http://cycproject.myflorida.com/docs/Data%20Sharing%20Project%20Phase%20I%20-%20JAD%20Session%20Introduction.ppt>



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- Question posed at the beginning of the meeting by APD – When should appropriate IT and security personnel attend sessions? Answer: During workgroup session II.
- Rose O’Leary – Claims and Benefits – Unemployment Compensation Appeals - provided a business process overview.
 - UC (unemployment compensation) is part of the Social Security Act. Chapter 443 – Legal Authority.
 - The core business – 1.) Collect taxes from employers for unemployment compensation coverage purposes. They are contracted with DOR (Department of Revenue) to collect these taxes. 2.) UC compensation benefits filing – Qualifications are that an individual have to have significant earnings to qualify. Must earn greater than \$3,400; Must have worked for 2 calendar quarters; Partial wage replacement - will receive ½ salary to a maximum of \$275 per week.
Application can be done online, by fax. mail or via telephone). Offices no longer exist. 3.) Adjudication of application. 4.) Appeal of application disposition – hearings are held and dispositions entered. 5.) Recoupment – benefit payment control – contracted with DFS (Department of Financial Services) and debt collection agency.
 - Types of data - Employer/wage data – housed at DOR SUNTAX, Claims and Benefits – mainframe, Adjudication – mainframe.
 - Data is confidential
 - There are 2 processes of sharing data – 1.) SFTP and 2.) online access privileges (give people certain authority to access data)

This overview is available at: <http://cycproject.myflorida.com/docs/2009-03-13%20AWI%20-%20Claims%20and%20Benefits%20Materials/Unemployment%20Compensation%20Data%20Sharing%20Presentation%203-11-09r.ppt>

Questions:

- **Q:** Does the program provide assistance in seeking employment? **A:** The workforce boards help with employment and employment training functions.
- **Q:** How long do UC benefits last? **A:** Generally 26 weeks. There are several emergency extensions (33 weeks).
- **Q:** (DCF) We are seeing an increase in food stamp applications from those who would not normally need this assistance. With that being said, is there any way to receive a flag/tickler when UC benefits are about to end? This would give us or other agencies a chance to help the individual work towards becoming self sufficient again (and potentially offer other services). **A:** (OSCA) It is possible to incorporate this into JIS. Also consider as a possible Data Exchange**
- **Q:** Is there any data that would verify current employment? **A:** Employment date is a quarter behind.
- **Q:** What is the percentage of employers are required to participate with UC? **A:** Most all employers are required (exception: independent contractors).
- **Q:** Is there outreach to clients about employment opportunities? **A:** Yes a booklet is provided and after 7 weeks of benefits an automatic appointment for an employment counseling session is



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scheduled. Services are offered to provide clothing for interviews. (Noted by DCF since this is a potential service that can be leveraged by the Homelessness Program)

Agency Data Requests and Uses (from UC application form available at

<http://cycproject.myflorida.com/docs/2009-03-13%20AWI%20-%20Claims%20and%20Benefits%20Materials/Unemployment%20Compensation%20Application.pdf>):

- **APD** – demographic information question #1 -7 , #10 are you handicapped, employer info section #12, #17 – 18 going to school or training, #21 – 22 applying for benefits, #24 what type of work seeking.
 - Who - Support employment staff (case managers) that work with individuals interested in employment – interested in what kind of employment history and what are they seeking (50 users).
- **DJJ** – to verify employment – a child on probation and employed helps with monitoring physical location.
- **DCF** – Preventative Services – Would like to see algorithm incorporated (alert mechanism) into JIS to calculate when benefits are running out.
 - Who - Substance abuse/mental health/child welfare staff – information on work behavior/employment pattern or history, statistically stress on family would contribute to abuse. Note: If a foster parent lost a job or started receiving UC, the Department would like to know immediately.
- **GAL** – Demographic information, what they receive and qualify for. Verification that the person is receiving some type of assistance and good address.
 - Who - Staff advocates and attorneys.

Technical Session:

- Aged system built originally (approx 30 years ago) to provide a \$100,000 in benefits per year. System currently provides more than \$100 Million per week in benefits.
- Common Repository – mainframe resides at the SSRC (Southwood Shared Resource Center)
- Web based applications? There is an online (web based) application to collect data temporarily and then gets streamed to the mainframe
- There are plans to modernize to web based – 5 years out – looking for funding and approval for requirements gathering
- DOR houses the employer and wage data – mainframe talks to DOR (SUNTAX/SAP)
- Most efficient and preferred method for AWI (interface) – (is limited due to platform) - CICS transactions if there is a real time connection. Other agencies are getting it through a flatfile transfer.
- No Web Service capability
- No XML capability



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- File protocol – A flat file can be created
- Other interfaces – IWAY connectors – (IBI upgrade not working well – middleware)
- Staff are currently working 24x7 due to constant federally mandated changes
- Updates happen – daily, minutely
- Hardware/network currently stressed now and performance is currently impacted. Adding any stress will impact individuals applying for UC.
- Users and permissions defined at the data source – online/RACF id security/flatfiles are through secure file transfer protocol. Roles – groups of transaction.
- Test data sources available? Yes, flatfile is its own separate source.
- Public and private certificates? No
- Scheduled downtime: AWI transactional data available Monday – Saturday 7AM - 9PM. Not available Sunday after 1PM which is the same time that DOR is online.

Other Comments:

- AWI – There was a previous project with DCF (put on hold) that would allow a data stream directly to DCF for live data transactions.
- Current Workload - Unemployment - 60%, Workforce – 30%, Office of Early Learning – 10%
- AWI website – www.fljobs.org

Action Items:

Item	Owner	Due Date	Completed
None -			