



CYC Data and Information Sharing Project – Meeting Minutes

Subject:	CYC Data and Information Sharing - Phase I – AHCA/Med Prior Authorization - Workgroup(JAD) Session I
Date:	March 17, 2009
Time:	8:30-Noon: Business/Policy and Technical/Database Overview
Location:	2020 Capital Circle SE @ DJJ Alexander Building First Floor Room 1318
Resources/Websites:	http://www.flgov.com/youth_cabinet_datasharing http://cycproject.myflorida.com/ http://cycproject.myflorida.com/index.asp?path=/2009-03-17%20ACHA%20-%20Med%20Prior%20Materials (Med Prior Auth materials) http://www.flgov.com/youth_cabinet (cabinet site)
Attendees Present:	AHCA: Michele Tallent, Scott Ward, John Stanford, Daryl Webb, Dan Gabbric, Michael Bolin APD: Celeste Sanders DJJ: Dave Kallenborn DCF: Lori Schultz, Margie France, Alicia Chevtaikin GAL: Kristen Griswold, Johnny White DOH: Beth Anne Posey OSCA: Brendie Hawkins EOG: Jim Kallinger, Jennifer Diaz

Morning Session

- The morning session began by Jim Kallinger welcoming and asked the participants to sign in.
- Alicia Chevtaikin – Provided a high level overview of the project and the directive by the CYC to the 8 agencies to participate this data sharing initiative. An overview of the existing JIS (Judicial Inquiry System) at OSCA (Office of State Supreme Courts) was also provided, where a variety of systems are now accessible (leverage this existing platform). Each agency was asked to think about what business processes can improve. Ground rules discussed. Utilization of the 2 websites highly encouraged where approved minutes, meeting agendas and project background information is posted. Requested each agency to please review and approve minutes so they can be finalized and posted. Deliverable dates – data matrixes are being sent out for feedback – business and technical documents will be developed - Service Level Agreements is being coordinated by Chris Blakeslee The high level overview can be found at:
<http://cycproject.myflorida.com/docs/Data%20Sharing%20Project%20Phase%20I%20-%20JAD%20Session%20Introduction.ppt>
- Business overview provided by Dan Gabbric
 - AHCA is the single state agency for administering Medicaid, F.S. 409.905
 - Definition: Prior Authorization: Needed for equipment with higher value.



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- Provider completes paperwork – The system (once data is entered) tracks paperwork/requests
- that come in – tracks denials and approvals for requests. Medical staff reviews request and determines if request is appropriate.
- EDS is the new fiscal agent.
- Prior authorization – tracks higher value items (already identified).
- Uses Medicaid number as the individual identifier.
- Environmental modifications are not provided by AHCA (ramps, bathroom re-models)
- It is the patient's choice on what vendor is chosen – has to be a Medicaid provider –
- 3 years worth of data currently in this web based tracking system.
- This system pulls patient information in from FMMIS (Florida Medicaid Management Information System).
- Only provide the approval or denial of the prior authorization of claim, it does not show whether the claim was approved or denied or paid (occurs in FMMIS).

This overview is available at: <http://cycproject.myflorida.com/docs/2009-03-17%20ACHA%20-%20Med%20Prior%20Materials/03-17-2009%20Medical%20Prior%20Presentation.ppt>

Technical Discussion:

- Provided by Scott Ward – Director Strategic Planning & Security
 - Oracle account – all information is accessed through stored procedures
 - Must be on AHCA network
 - Stored procedures used
 - PHI (personal health information) – anything that can tie a medical condition to a person –
 - **Technical Document** – Take away and return to project group.
 - Efficient and preferred way to query – looking at data for one person at a time – Web Service –
 - Security on the web services requires and login and appropriate ip address. Encrypted both ways.
 - Data resides in an Oracle database –
 - There is a preference using views
 - Dual entry exists in both Medicaid Prior Auth and FLMMIS

Questions:

- **Q:** Who makes the request? **A:** The durable medical provider sends in the request because they are ordering/requesting the equipment – request is based on medical necessity already documented by the medical personnel.
- **Q:** (APD) Is historical search requests available? **A:** Yes, for the last 3-4 years: searches can be performed by name, Medicaid # or vendor id #

Agency Requests (based on data dictionary document provided and available at

<http://cycproject.myflorida.com/docs/2009-03-17%20ACHA%20-%20Med%20Prior%20Materials/03-17-2009%20DME%20Data%20Element%20Dictionary%20for%20Prior.doc>):

- ✓ **APD** – Business process improvement/users – support plan coordinators
 - Page 9 – Status, status date, status comment



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- page 7 - dates (date received, fiscal agent date, date completed), recipient, denied amt, approved amt, vendor name, denial code,
- ✓ **DCF** - CBCs medically needy in a foster care case - foster kids – managed care – foster care case managers
 - Denial and reason
- ✓ **DJJ** - Business process improvement/users – children’s medical services – case management
 - Equipment description
 - Status
 - Patient name
 - age
- ✓ **GAL** - Business process improvement/users- Staff advocates and volunteer supervisors – children in foster care/ helps staff follow up on medical issue for the children
 - Status of request
 - Denial

Action Items:

Item	Owner	Due Date	Completed
Provide Med Prior Auth data dictionary	Dan Gabick		3/17/09
Send out Med Prior Auth data dictionary and data matrix to all Agency Lead Policy Coordinators to complete	Jennifer Diaz		3/19/09
Interested agencies – return of data matrix	Agency Lead Policy Coordinators	3/26/09	