



CYC Data and Information Sharing Project – Meeting Minutes

Subject:	CYC Data and Information Sharing - Phase I – JJIS
Date:	March 20, 2009
Time:	8:30-Noon: Business/Policy and Technical/Database Overview
Location:	2020 Capital Circle SE @ DJJ Alexander Building First Floor Room 1318
Resources/Websites:	http://www.flgov.com/youth_cabinet_datasharing http://cycproject.myflorida.com/ - for power points http://www.flgov.com/youth_cabinet (cabinet site)
Attendees Present:	<ul style="list-style-type: none"> • DJJ: Jackie Suttle, Dave Kallenborn, Margo Rogers, Maureen Homan, Joan Wimmer, Jack Ahaern, Tracy Shelby, Pete Mallison, Mark Greenwald, Beth Davis, • DCF: Susan Thomas, Faye Franklin, Carrie Sheffield, Keith Perlman, Lori Schultz, Margie France, Alicia Chevtaikin, • GAL: Kristen Griswold • APD: Celeste Sanders • DOH: Beth Ann Posey • OSCA: Brendie Hawkins • EOG: Jim Kallinger, Jennifer Diaz • FLITCOE: Jim Reynolds

Morning Session

Proceedings:

- Welcome by Jim Kallinger.
- Project overview by Margie France.

JJIS Presentation by Dave Kallenborn and Jackie Suttle.

- JJIS is part of the current JIS system.
- A complete history of dealing with a child in custody.
- JJIS has a unique ID that stays with child in system
- DJJ has a bed management tracking system, conditional release/ transition and placement tracking.
- Face Sheet: includes critical alerts as the child moves thru the process.
- See powerpoint presentation
- All or nothing face sheet

Agency needs

Essentially JJIS is an all or nothing data source. In the current form if a user agency is allowed access to DJJ data they will be provided all available data on the DJJ face sheet. If an agency is disallowed access then no information will be provided. A break down of data elements was unnecessary.



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- APD: Business Process Improvement: improve case management, client exiting or planning to exit, provide services youth might need, behavioral services.
- APD Users: Attorneys, Medial Case Managers, Behavioral analysts, forensic specialists, program specialists, support coordinators that arrange for services, eligibility or intake specialists (100 plus)
- GAL Business Process Improvements: GALs are appointed by court, work on cross over delinquency cases while in foster care, monitor between two proceedings
- GAL Users: Staff advocates, volunteer supervisors, program attorneys (300)
- DCF Child Welfare Business process improvement: transitioning, ongoing care management, investigation, delinquency history
- DCF Child Welfare Users: Case managers, protective investigators, hot line, attorneys, managers (4000 ideal, 2300 case managers – target audience, 1200 investigators)
- DCF ACCESS Business process Improvement: Eligibility for assistance, use to respond to 2008 legislation re: suspension of individuals Medicaid while incarcerated. ** Possible DATA EXCHANGE** Possible feed from DJJ to DCF for notification when a child enters a juvenile residential facility. This would provide information necessary to discontinue payments/assistance provided to that child for duration of confinement. This information would be used by eligibility workers; child in care data management.
- DCF ACCESS Users: eligibility workers, data management managers, facility managers (2000)

Technical Discussion

- Sequel server 2005 database, Microsoft.net
- See PowerPoint
- Clusters of data bases and users
 - 1) Intake and face sheet
 - 2) Assessments
 - 3) Reports and JIS, performance reasons, CJ net

Action Items:



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Item	Owner	Due Date	Completed
None -			