



RICK SCOTT  
GOVERNOR

STATE OF FLORIDA

# Office of the Governor

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## MEMORANDUM

TO: Kay Clement  
Division of Facilities and Operations Maintenance

FROM: Governor Rick Scott *RS*  
By and through Charles Trippe, General Counsel

DATE: September 29, 2011

RE: National and State Flags at Half-Staff

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Former Governor Claude R. Kirk, Jr. passed away on Wednesday, September 28, 2011. Governor Kirk served as Florida's Governor from 1967 to 1971. Governor Kirk will lie in state at the Historic Capitol Building on Friday, September 30, 2011, from 1:00 p.m. to 3:00 p.m. Eastern Daylight Time.

In memory of Governor Kirk, Governor Scott hereby orders the flags of the United States and the State of Florida to be flown at half-staff at the Historic Capitol Building from sunrise to sunset on Friday, September 30, 2011, and at all State owned buildings and all Courthouses and City Halls throughout Florida, including the Historic Capitol Building, from sunrise to sunset on Monday, October 3, 2011.