**Florida Children and Youth Cabinet Technology Workgroup Meeting**

**Friday, January 27, 2017**

3:00 p.m. – 5:00 p.m.

Florida Department of Children and Families Headquarters, Building 1, Room #132

1317 Winewood Blvd., Tallahassee, Florida

**Meeting Summary**

Note: The following is a summary of the highlights of the proceedings and is not intended to be construed as a transcript. To obtain meeting materials, please visit [www.flgov.com/childrens- cabinet.](http://www.flgov.com/childrens-cabinet)

**Attendance Summary**

**Florida Children and Youth Cabinet Technology Workgroup members in attendance:**

* Chair Victoria Zepp
* Deborah Stevens, Agency for State Technology
* Greg Ramsey, Guardian ad Litem
* Mike Magnuson, Agency for Health Care Administration

**Guests via Phone:**

* Geoff Fulcher, Department of Juvenile Justice
* Dawn Creamer, Department of Education
* Melanie May, Office of Early Learning

**Staff in Attendance:** Meeting Start Time: 3:06 p.m.

* Matilda Von Kalm Meeting End Time: 4:10 p.m.

**Proceedings**

**Call to Order and Welcome**

Chair Victoria Zepp called the Florida Children and Youth Cabinet Technology Workgroup meeting to order and welcomed everyone in attendance.

The roll was called by Chair Zepp and a quorum was confirmed.

Chair Zepp introduced Dr. Jessica Pryce, Director of the Florida Institute for Child Welfare to the Technology Workgroup. Dr. Pryce conducts research using data on children in the state welfare system. She hopes to use the data make better policies for these children. Chair Zepp announced that McKenna Woods will be taking over from Dr. Patty Babcock for the Child Welfare Institute. The Institute was created through Senate Bill 1666 for the oversight on child welfare. Their research will be used to learn more regarding the different types of data sharing the Workgroup will be using today, and in the future.

**Action Item #1:** The Chair reminds Workgroup members to submit their data interface submissions that were discussed at the last Cabinet meeting in December.

**Action Item #2:** Workgroup members to let Lindsey Zander know about any policy issues that the different agencies may have so that the Workgroup can provide these suggestions to the Cabinet.

**Action Item Updates**

**Standards Sub-Workgroup**

With the departure of Sub-Workgroup lead Maureen Olson, Deborah Stevens provided an update from the December meeting. One area of discussion was the consideration of National Information Exchange Model (NIEM) standards, which are already in use by a number of agencies. Deborah mentioned that the Sub-Workgroup prefers to adopt existing standards where possible, rather than reinventing the wheel.

The State’s Chief Technology Officer (CTO) will begin to work on enterprise standards for interface in the monthly CTO Workgroup meetings. The CTO Workgroup just finished drafting Identification Management standards and the next step will be interface (or integration) standards, which directly feeds into the Standards Sub-Workgroup’s objectives. This interface discussion should begin in February. Deborah will forward meeting information to the Sub-Workgroup members.

Chair Zepp discussed the P3 grant that was presented on at the last Cabinet meeting and explained that some of the Cabinet members were concerned about the security protocols for the information sharing. She wants the agencies to be able to access the correct protocols while obeying the security standards and reminded Workgroup members that the members may still come to them with questions.

Michael Magnuson also mentioned that the Sub-Workgroup had discussed another standard, Open Applications Group Integration Specifications (OAGIS), which has to do with the standards of transferring data on the business side. He mentioned that there is an alignment with the standards that the Workgroup wants to begin to build. The workgroup is looking at NIEM versus OAGIS for the best practice.

Chair Zepp reminds the Workgroup members that the purpose of this data sharing upgrade is to keep the IT and data bases current while keeping in line with agency security standards for their clients. She asked if there is a group in the state that looks at businesses uses of these data sets. Deborah acknowledged that the research enterprises that agencies use are still very isolated and would like the data resources to become more universal.

Child Welfare Information Systems

Child Welfare Information Systems (CWIS) at the national level is updating their entire system and Florida was invited to participate in reviewing what the new system should look like.

**Action Item #3:** Chair Zepp will forward webinars and listservs about these changes in the child welfare best practices and data systems.

Chair Zepp expressed concern that there is not one easy way to collect interagency data. She says she has high hopes for CWIS as a national data base.

**Action Item #4:** The workgroup tasked CWIS updates to Chair Zepp.

**Unique Identifiers on Children in Florida, Melanie Mays Presents**

There was a Head Start meeting in Tampa on a roadmap on how other states use unique identifiers and how to begin this process in Florida. There were meeting materials and questionnaires that were distributed that could be used toward developing these Unique Identifiers.

Chair Zepp discussed the idea of using a unique identifier rather than a social security number. This would create a theory-based connected system between clients of different agencies. She is interested in OGAIS because it would be done on an enterprise level and there could be numerous tests. Deborah commented that using unique identifiers would be a big lift to the system, and she cautions that this process may be expensive. Agency representatives will gather to meet and discuss data sharing through OGAIS. Deborah discusses wanting to be able to agree on how to proceed with data sharing and set standards for the data sharing interfaces.

Karen Card explained that many businesses will not be able to change their data transferring systems due to enterprise protocol. Deborah says that she would like to see progress with the data sharing abilities rather than the data actually shared. Chair Zepp would like to identify states that are using the unique identifiers well and have one of those owners talk to the Workgroup about getting this process started in Florida. There are already people from the Youth Investment Forum that are looking into this unique identifier aspect and are doing research on the data sharing abilities states can use.

**Action Item #5:** Chair Zepp to invite these folks to our next Technology Workgroup meeting.

**Data Dashboard**

Members of the Cabinet have expressed interest in how to use these data interfaces for their agencies and Chair Zepp explains that members will have to help agencies with technology available to them. Chair Zepp, working with the Governor’s Office, would like the Cabinet website to have data on children in the state. She suggests using a portal or links to agency sites. To do this, she needs to speak to agency IT, communication officers, etc. She would like to schedule a time at the next meeting to talk about how these different agencies share data. Chair Zepp would like to have a special Ad Hoc meeting with the communications directors of the agencies to be able to discuss the web portal on the Children and Youth Website that shares data on children from the different agencies before the next Cabinet meeting as well. Chair Zepp would like the next meeting to at least have the action item below completed.

**Action Item #6:**Chair Zepp would like data on children and youth, specifically first 1000 day data, research and prevention that an agency would like to promote to other states and researchers that would be linked to the Cabinet website. The agencies would provide the Workgroup with a link to put on the Cabinet website. She would also like agencies to look at data requests (top 10) and these would be the first items added up on the website. *When it comes to children and youth, what are the data items you are most asked to provide to publications or what items do you most like to publish on behalf of your agency? Example- Data on children with Medicaid coverage, 1000 days, percentage of 3 year-olds that are on Medicaid.*

**KIDS COUNT Data Report**

The KIDS COUNT Data Report was written by the Annie E. Casey Foundation and the University of South Florida. Their indicators are the ones that the Cabinet has been working with to prioritize policy. Chair Zepp would like to mirror something similar to the KIDS COUNT Report for the agencies to share with the Cabinet website through a common link. She believes that this is a good example for the Cabinet to use. The next Cabinet meeting will solidify the headline indicators that will be used in this Workgroup project on Monday, January 30, 2017.

**Public Comment**

No members of the public wished to speak.

**Adjournment**

Chair Zepp announced that the next meeting date will be **February 24, 2017**. With no other business and an announcement that meeting minutes and action steps from the current meeting will be provided, the meeting was adjourned at: 4:10p.m.