Florida Children and Youth Cabinet
Technology Workgroup Meeting
Friday, February 26, 2016
3:00 p.m. – 4:00 p.m.
Office of the Chief Financial Officer,
LL-26 Conference Room
Tallahassee, Florida

Meeting Summary

Note: The following is a summary of the highlights of the proceedings and is not intended to be construed as a transcript. To obtain meeting materials, please visit www.flgov.com/childrens-cabinet.

Attendance Summary

Florida Children and Youth Cabinet Technology Workgroup members in attendance:
- Chair Victoria Zepp
- Maureen Olson, Agency for State Technology
- Colleen Mackin, The Children's Campaign

On the Phone:
- Executive Director Alan Abramowitz
- Marc Slager, Department of Children and Families
- Sandy Neidert, Office of the Courts
- Melanie May, Office of Early Learning
- Scott Morgan, Department of Juvenile Justice

- Pete Schoelzel, Department of Health
- Rose Patterson, Office of the State Courts Administrator
- Lisa Robertson, Agency for Persons with Disabilities
- Deborah Stevens, Agency for State Technology
- Grendy Henry, Agency for Persons with Disabilities
- John Couch, Office of the State Courts Administrator
- Greg Ramsey, Guardian ad Litem Program

Staff in attendance: Tim Parson

Proceedings

Call to Order and Welcome

Chair Victoria Zepp called the Florida Children and Youth Cabinet Technology Workgroup meeting to order and welcomed everyone in attendance and on the conference call line.

The roll was called by Tim Parson and a quorum was confirmed.

Chair Zepp provided members with an overview of her experience in the area of data technology and data sharing. She stated it was her intentions to serve as a conduit for the data sharing of the

multiple agencies represented. Chair Zepp also informed the workgroup of a data security/cybersecurity team at the University of South Florida that could serve as a resource.

Understanding Florida Children and Youth Cabinet (FCYC) Framework
Chair Zepp informed the group that the role of the workgroup was to ensure better coordination and information sharing amongst the agencies involved with the Cabinet. She cited the mission of the workgroup that is provided in statute.

The Chair provided a review of their first meeting in September but also pointed out that since there had been a gap in between meetings, this meeting would serve as more of a starting point. Members will be receiving full notification of future meetings and agendas in advance. It is also important that members express what they would like to see accomplished.

Technology Workgroup "State of the State"
Maureen Olson, from the Agency for State Technology (AST) discussed with the group the master data management plan and the work involving the agencies. They are currently identifying owners of certain data, while also looking at master data governance. Maureen and her team provide monthly updates to the group on the status of the plan.

AST currently has six strategic planning coordinators aligned with an appropriations committee and are looking for someone for the Education and Early Learning committee.

Maureen encouraged all members to review the 21 page Interagency Agreement between the agencies since it identifies many of the gaps that currently exist.

***Action Item: Post the Interagency Agreement onto the Children and Youth Website under the Technology Workgroup link for meeting materials.

Chair Zepp then pointed out that the agreement needed to be renewed in 2017 and encouraged the members to provide recommendations on how the agreement could be strengthened.

Sandy Neidert informed the group that the multisystem group had a small amount of data collected on each child in the system but no one is currently analyzing this data. She pointed out that Dr. Patricia Babcock and a team at Florida State University has been assigned to review this data.

Alan Abramowitz, Director of the Guardian ad Litem, updated the workgroup on how his organization is transitioning over to the OPTIMA system within the next six months.

Chair Zepp pointed out the need for interoperability between multiple data systems were key to successful data sharing. Scott Morgan said that of the data that is being shared, a lot of those sharing agreements are old and maybe expired or need updating This brought up the point made by Chair Zepp that there is also a need to determine which agency or entity represents or is the owner of the data being shared, where federal sharing barriers exist and are there other sources for said restricted information. Then identify as an enterprise what technology innovation/data sharing initiatives are a priority to best serve our children and youth through collaboration. Maureen Olson advised we might be able to accomplish prioritization of need and cross agency

participation by looking at use cases.

Deborah Stevens informed the group that there was legislation currently being discussed by the legislature that would establish a chief data officer within AST that would develop an enterprise data inventory and provide recommendations for developing and maintaining open data catalog.

Grendy Henry updated the group on the status of the FCYC's asset mapping initiative. The workgroup has received process maps for how children come into the system, access each agency, and then receive eligible services. Additionally, the group is documenting the funding, limitations and whether the statutes are being effectively upheld. Through this process, the group hopes to identify how children are falling through the cracks or if duplicative services are being provided. The group currently has all the maps finished and are analyzing specific touch points.

Members were very impressed with the project and progression Grendy Henry presented. Chair Zepp advised this workgroup contribute to the asset mapping project related to data sharing.

Scott Morgan advised understanding the state of what's being shared or not be the first step. Chair Zepp advised having a concise survey template to collate responses would be necessary.

***Action Item: Develop a data questionnaire with discovery questions. The draft will be sent out to all the members for their review and comments. A final version will then be sent out along with a timeline for approval.

Public Comment
No members of the public wished to speak.

Adjournment
Chair Zepp discussed the date of the next meeting that will be March 18th. An agenda will be provided as soon as it is available.