**Florida Children and Youth Cabinet Technology Workgroup Meeting**

**Friday, August 19, 2016**

3:00 p.m. – 5:00 p.m.

Department of Children & Families

Building 1, Conference Room 132

1317 Winewood Blvd, Tallahassee, Florida

**Meeting Summary**

Note: The following is a summary of the highlights of the proceedings and is not intended to be construed as a transcript. To obtain meeting materials, please visit [www.flgov.com/childrens- cabinet.](http://www.flgov.com/childrens-cabinet)

**Attendance Summary**

Florida Children and Youth Cabinet Technology Workgroup members in attendance:

* Chair Victoria Vangalis Zepp, Florida Children and Youth Cabinet Member
* Dawn Creamer, Department of Education
* Marc Slager, Department of Children and Families
* Joe Wright, Department of Health
* Chappella Riggins, Agency for Persons with Disabilities
* Melanie May, Office of Early Learning

Guests in attendance:

* Maureen Olson, Agency for State Technology
* Deborah Stevens, Agency for State Technology
* Karen Card, Department of Health
* Nikole Helvey, AHCA
* Heidi Fox, AHCA
* Sgt. George Creamer, TPD
* George Roberts, Office of State Courts Administrator
* Sandy Neidert, Office of State Courts Administrator

Guests via Phone:

* Scott Ward, Agency for Health Care Administration
* Mike Magnuson, Agency for Health Care Administration
* Melissa Whitmire, Florida LINK Project

Staff in attendance:

* Lindsey Perkins

Meeting Start Time: 3:04 p.m.

Meeting End Time: 4:45 p.m.

**Proceedings**

**Call to Order and Welcome**

Chair Victoria Zepp called the Florida Children and Youth Cabinet Technology Workgroup meeting to order and welcomed everyone in attendance.

The roll was called by Chair Zepp and a quorum was confirmed.

Chair Zepp reviewed the minutes of the last meeting.

Chair Zepp provided an overview of what the Technology Workgroup has been working on. She explained how the workgroup connects the dots and acts as a conduit to get agencies to work together and share more information.

**Local Data Sources**

Chair Zepp introduced Sgt. George Creamer of the Tallahassee Police Department (TPD) as the newest member of the workgroup. Sgt. Creamer shared his background in law enforcement and explained his current role working in the Juvenile Services Unit. His job consists of working on the investigative side of juvenile crime, assisting kids and holding them accountable for probation and the programs they are in.

Law enforcement separates death investigations into one of two categories: natural death or homicide. Suicide is categorized as a natural death because it is not law enforcement related -- no one has committed a crime. However, different agencies may sort this data in different categories. Sgt. Creamer said when they are looking to pull data related to suicide, they can’t isolate suicide related data – they must also search through overdose cases as well as natural deaths in case a suicide occurred within those other categories. Chair Zepp asked if TPD shared data with other law enforcement agencies, or if they have their own system. Sgt. Creamer said they have intel sharing, but each agency typically has their own data system.

Sgt. Creamer said children are treated differently than adults. Information regarding adults has to be acquired through the local, state, and federal level. Information regarding juveniles can be found through the Department of Juvenile Justice (DJJ). The juveniles go through Juvenile Assessment Centers, so the data we want goes through DJJ. Mark Greenwald is the Director of Research and Data Integrity at DJJ.

Chair Zepp mentioned a website called ASH which provides kids with methods on how to commit suicide. Sgt. Creamer provided more insight on these types of websites which glorify suicide and provide different techniques to do it. Law enforcement monitors and watches over these sites.

**Standards Sub-workgroup**

Maureen Olson provided an overview of the sub-workgroup and what they discussed in their first meeting on September 12th. The sub-workgroup consists of the following members:

* Karen Card, DOH
* Mike Magnuson, AHCA
* Maureen Olson, AST
* Marc Slager, DCF
* Deborah Stevens, AST
* Joe Wright, DOH

The main focus was to determine what data and information the Florida Children and Youth Cabinet want to exchange. The sub-workgroup looked at standards that were already in place for data exchange so they won’t be recreating the wheel. They would also like to look further into the National Information Exchange Model (NIEM), both Community and Health Services Domains. Maureen discussed the Children, Youth, and Family Community which they believe line up with what we are working on with the Children and Youth Cabinet.

At the next meeting, they will assign individual tasks for each member to look at more closely. There will be discussion on what types of resources they need to look into as well as collecting more information on the Children, Youth and Family Community to see if that is something that the Technology Workgroup, or the Cabinet as a whole, would like to look into. Chair Zepp said anything they can do to standardize and streamline data is going to be important. She discussed the headline indicators and stated that is how the Cabinet decides what issues they will work on and support. The goal of the Cabinet is to increase sharing information, dissemination, and understanding across all agencies to better serve our citizenry.

Sandy Neidert of the State Court System discussed a process within the court system called One Family One Judge. One important factor is to know what agencies are involved and to identify who the kids are that touch the various agencies. Melanie May of the Office of Early Learning, discussed a meeting down in Tampa consisting of several different organizations involving children. There was discussion on creating a Florida unique identifier. George Roberts with the Office of State Courts Administrator said each agency has their own unique identifier, per person. He said they will run fuzzy matching on the child - if they get a good match, they will take the unique identifier from that system and put it into their system. On the back-end of fuzzy matching, about ten percent do not match. The Agency for Healthcare Administration (AHCA) has a unique identifier in the Medicaid program, and they are working with the Department of Children and Families (DCF) to create a single unique identifier across all of the social service agencies. This is priority for AHCA.

Chair Zepp believes this workgroup can assist in connecting the dots between the unique identifier, and explained how the MOU agreement came about. The Cabinet’s Policy Impact committee is going to review the headline indicators to see if they are still applicable to the Cabinet’s goals. Everyone agreed that the unique identifier was a primary goal across the agencies. Chair Zepp asked Melanie May to invite Lilli Copp as a guest to one of the next Technology Workgroup meetings.

**Statewide Suicide Prevention Task Force Briefing**

Eighty percent of the Suicide Prevention Task Force’s success will be based off of this workgroup and the data information provided to them. Melanie May wants to make sure we are not duplicating efforts as well as coming up with rules of engagement.

Chair Zepp said the Children and Youth Cabinet is charged with improving data sharing and communication across all agencies that deal with children and youth. She said we need to be able to enable data sharing so that they can have standards in place across agencies in order to handle user cases as they come up. As a workgroup, take on the policy for the suicide prevention and then have a unique identifier which should align the issues we have today. Mike Magnuson of AHCA suggested looking at not only other states but other sectors as well. Every system is going to have its own unique identifier regardless, and we should make use of those rather than create new ones. Chair Zepp suggested getting the Institute for Child Welfare involved since they are very valuable to the workgroup because of their university resources.

**Action Item:** Check to see who can attend the Technology Workgroup meetings in place of Dr. Patty Babcock.

The next steps for the workgroup are to have Lilli Copp, as well as the new research director, present at one of the next meetings. This will help the workgroup in collaborating on how to pull the necessary data. We will also continue working on the charter as well as the unique identifier piece.

**Action Item:** Dawn Creamer to ask Andre Smith to attend the next meeting where Lilli Copp will be presenting.

**Public Comment**

No members of the public wished to speak.

**Adjournment**

With no other business and an announcement that meeting minutes and action steps from the current meeting will be provided, the meeting was adjourned at 4:45p.m.