

**Florida Children and Youth Cabinet Technology Workgroup Meeting**  
**Friday, August 19, 2016**  
3:00 p.m. – 5:00 p.m.

Department of Children & Families  
Building 1, Conference Room 132  
1317 Winewood Blvd, Tallahassee, Florida

**Meeting Summary**

Note: The following is a summary of the highlights of the proceedings and is not intended to be construed as a transcript. To obtain meeting materials, please visit [www.flgov.com/childrens-cabinet](http://www.flgov.com/childrens-cabinet).

**Attendance Summary**

**Florida Children and Youth Cabinet Technology Workgroup members in attendance:**

- |  |  |
|--|--|
| <input type="checkbox"/> Chair Victoria Vangalis Zepp, Florida Children and Youth Cabinet Member | <input type="checkbox"/> Joe Wright, Department of Health                        |
| <input type="checkbox"/> Dawn Creamer, Department of Education                                   | <input type="checkbox"/> Chappella Riggins, Agency for Persons with Disabilities |
| <input type="checkbox"/> Marc Slager, Department of Children and Families                        |  |

**Guests in attendance:**

- Maureen Olson, Agency for State Technology
- Deborah Stevens, Agency for State Technology
- Karen Card, Department of Health

**Guests via Phone:**

- Scott Ward, Agency for Health Care Administration

**Staff in attendance:**

- Lindsey Perkins

Meeting Start Time: 3:00 p.m.  
Meeting End Time: 4:08 p.m.

**Proceedings**

**Call to Order and Welcome**

Chair Victoria Zepp called the Florida Children and Youth Cabinet Technology Workgroup meeting to order and welcomed everyone in attendance.

The roll was called by Chair Zepp and a quorum was confirmed.

Chair Zepp reviewed the minutes of the last meeting.

**Review “Draft” Workgroup Charter**

Maureen Olson of AST reviewed the Workgroup Charter and suggested that the Technology Workgroup determine the scope of the workgroup and what they want to accomplish, in order to support the full Cabinet. She encouraged the workgroup to also decide on what to support in terms of long term and short term goals. Chair Zepp stated that the Workgroup has

already identified both long and short term goals. The long term goals include an inventory of data that is most requested by other users and that is most critical to the operational side of the agencies. The short term goals include the Statewide Suicide Prevention Task Force (including the First 1,000 Days), surveillance data, and the creation of a sub-workgroup solely for research purposes. The sub-workgroup will consist of Maureen Olson and Deborah Stevens of AST, Joe Wright and Karen Card of DOH, Mike Magnuson of AHCA and Marc Slager of DCF. The sub-workgroup plans to meet in September to discuss what other states are doing in terms of key data elements and to look at a data dictionary and best practices across the board.

Chair Zepp announced that the next Technology Workgroup meeting will be focused on going through the Workgroup Charter.

**\*\*Action Item #1: Provide copies of the Headline Indicators at the next meeting.**

Chair Zepp mentioned new Performance Partnership Pilot (P3) grants that are coming out in the fall. She suggested that the Technology Workgroup apply for a grant that is achievable so that the workgroup will have the resources available to accomplish the analytical goals that they want to see happen, in addition to creating a children's budget.

Dawn Creamer of DOE, and Marc Slager of DCF, mentioned the Children Services Council (CSC) of Broward County had reached out to them for data. Chair Zepp made the connection between the CSC of Broward County and the Children's Cabinet stating that they are aligned with the Children's Cabinet, and they were also one of the recipients of the federal P3 grant.

**Statewide Suicide Prevention Task Force Briefing:**

Chair Zepp wanted to know how law enforcement agencies integrated their data. Lindsey Perkins, Executive Director, reached out to the Florida Department of Law Enforcement (FDLE) regarding subject matter expertise, but they stated that FDLE does not collect data related specifically to suicide.

Karen Card of DOH stated that DOH has an Emergency Medical Services (EMS) database, where 60 to 70 percent of all EMS agencies in Florida enter information about all of their runs - each record representing an incident that involves a patient. Chair Zepp asked if anyone other than EMS, such as law enforcement, would be called to the scene for injurious behavior. Karen indicated that the call goes to a dispatcher, and the dispatcher then distributes the call to multiple agencies - so it is possible that at any one scene there are both law enforcement officers and EMS present. Dawn Creamer of DOE stated that if an injury is reported, then both agencies will be dispatched.

Chair Zepp asked the workgroup members if they have been able to determine what their respective agencies have been working on related to Suicide Prevention. Chair Zepp noted that Monica Vera of DOE has been doing a great deal of work on Suicide Prevention, and especially as a first responder as well. Marc Slager of DCF will be working with Dr. Sofia Castro, also of DCF, on her work related to Suicide Prevention. Marc indicated that the IT Director for Substance Abuse and Mental Health (SAMH) is currently engaged and coordinating efforts with the CSC of Broward County. He expressed that the CSC is doing interesting data sharing in Broward County, and Chair Zepp also added that they are the

Children and Youth Cabinet's partner in this effort. They will also be presenting at the next Children and Youth Cabinet meeting on August 25<sup>th</sup>.

**\*\*Action Item #2: Dawn Creamer to get more information on what Monica Vera has been working on relating to Suicide Prevention.**

**\*\*Action Item #3: Include Suicide Prevention Task Force information on ALL Technology Workgroup emails.**

Marc Slager suggested that the workgroup nail down the data sharing approach and agreement. He suggested that they ensure creating a relationship where they have governance over new things, rather than going through this each time. Marc mentioned that he is going to help the CSC of Broward County build a framework so that they have governance around it. The CSC did not disagree on how to manage and maintain that data. They are looking to draw information from the SAMH program and Marc is going to assist in connecting them with that program. Their concern was how many data sharing agreements they would need to have. Marc informed that it's not about how many different silos they go through, but how many times they will go back for information.

Joe Wright of DOH asked if the biggest issue was legal challenges around documenting the life cycle of the information itself, or bigger challenges around where to obtain the technology. Marc advised that it fell under the requirements of their data sharing agreement that they weren't prepared to meet. Joe stressed that they need to ensure they are thorough and ensure that they are protecting the information, which is sometimes the bigger issue. Marc said the CSC has solved the people issues and everyone is on board; he also mentioned that the CSC has access to Florida Safe Families Network (FSFN) data through ChildNet. They are just looking to establish a more permanent process. Chair Zepp noted that this is a pilot, so they are creating it as they go since it has never been done before. The CSC will be able to assist with training now that they have done it. Marc pointed out that the Department of Children and Families has an interest in this as well.

The following agencies have been identified for the Advisory Board: Monica Vera of DOE, Dr. Sofia Castro of DCF, Deputy Secretary Molly McKinstry, Heidi Fox and Nikole Helvey of AHCA, and Karen Card and Alan Mai of DOH.

Karen Card provided an overview of what they have been working on at DOH and their goals. She noted that the Department has had a historical reporting function on the incidents of all kinds of injury, including self-inflicted and suicide outcomes. That reporting is done by the state and county on an annual basis. Their data is primarily comprised of hospital inpatient, emergency room and vital statistics death table. The data does not arrive quickly so it is a slow-going surveillance and not used for quick interventions. The public health, as a discipline, does not have much to say about the appropriate suicide interventions because it moves into other disciplines such as health care, mental health, etc., and partnership is necessary. Karen noted that they have trained epidemiologists that are poised with research questions and can look at predictive modeling of attempts. They look at their demographics and their situation and try to figure out why the situation got to the point that it's at. She explained that there is data they don't have access to, so they must ask questions based on the data that they do have.

Karen mentioned that the reporting structure has been around for a long time and she believes that the Department of Health could be doing more. She suggested that this will give her an opportunity to produce her own original research. Joe asked Karen if her office receives any information from Children's Medical Services or child protection teams. She stated that they do not receive data from either.

**\*\*Action Item #4: Create an organizational chart of subject matter experts.**

Chair Zepp shared with the group her presentation that she made in D.C. in July on behalf of the Children and Youth Cabinet. She encouraged the Workgroup members to review her presentation prior to the next meeting.

**\*\*Action Item #5: All workgroup members are to get their Qualtrics spreadsheet in to Dr. Patty Babcock.**

#### **Public Comment**

No members of the public wished to speak.

#### **Adjournment**

With no other business and an announcement that meeting minutes and action steps from the current meeting will be provided, the meeting was adjourned at: 4:08p.m.