

**JUDICIAL NOMINATING COMMISSION**  
**Seventeenth Judicial Circuit**  
**February 9, 2018**

**JNC COMMISSIONERS**

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**NOTICE OF JUDICIAL VACANCY – INSTRUCTIONS**

As a result of the resignation of Judge Claudia Robinson, the Seventeenth Judicial Circuit JNC is accepting applications for a vacancy on the Broward County Court.

1. Applications for this County Court vacancy must be **received by 3:00 pm on Tuesday, March 13, 2018**, and should be delivered to:

**Seventeenth Circuit Judicial Nominating Commission**

c/o William G. McCormick, Chair  
GrayRobinson, P.A.  
401 East Las Olas Boulevard, Suite 1000  
Fort Lauderdale, FL 33301  
(954) 761-8111  
[william.mccormick@gray-robinson.com](mailto:william.mccormick@gray-robinson.com)  
[gale.myerowitz@gray-robinson.com](mailto:gale.myerowitz@gray-robinson.com)

**Applications received after the deadline will not be considered.** All applicants must have been members of the Florida Bar for at least five (5) years, electors of the State of Florida, and residents of the Seventeenth Circuit before taking office.

2. The Judicial Applications are available online at the Florida Bar website [www.flabar.org](http://www.flabar.org). To be considered, applicants **must** submit the following, **without exception**:
  - (a) One original application, typed and bound securely;
  - (b) **One separate redacted copy** of the application excluding all exempt information under Chapter 119, *Florida Statutes*, or other applicable public records law;
  - (c) An electronic copy of **both** the **application** and the **redacted application**, saved in PDF format, each on a separate password-secured flash drive, with the applicant's name clearly indicated on the exterior of the flash drives. Each PDF must be a single file **not to exceed 8 Mb**. The applicant shall provide the password(s) for the flash drives on a separate piece of paper, and shall not write the password on the exterior of the flash drives. No other attachments or files are to be included on the flash drives;
  - (d) All letters of recommendation in your possession that you wish the Commission to consider shall be included as attachments to the original application and the redacted copy, and shall be included with the applications saved on the flash drives;
  - (e) The financial disclosure information requested in the application, inclusive of a completed Form 6 (Full and Public Disclosure of Financial Interest) must be submitted with the original application, the redacted application and the electronic copies of each;

(f) A recent photograph of the applicant shall be attached to the application and redacted application, and included as an attachment to the applications saved to the flash drives;

(g) Any additional information which you feel may be helpful to the Commission in assessing your qualifications shall be included as attachments to the application and redacted application, and shall be included with the copies of each saved to the flash drives.

3. Please strictly follow all requests and instructions in this notice. Failure to do so could result in your application not being considered.

4. The Commission strongly suggests that you submit your application as soon as it is prepared and well before the deadline.

5. After the deadline for submitting applications, the Commission will determine which applicants will be interviewed. If you are selected to be interviewed, you will be contacted to confirm the date, time and location of your interview, if other than indicated in this Notice.

6. Presently, the interviews are scheduled to be conducted on **Thursday, April 5, 2018, commencing at 8:30 AM**, at the Broward County Bar Association, 1051 S.E. 3rd Avenue, Fort Lauderdale, FL 33316.

7. All proceedings of the Commission are open to the public, except for deliberations. Accordingly, you should **not** expect your application and/or information to be kept confidential, subject to applicable Florida Statutes.

8. If an applicant is nominated, all materials attached to the original application will be submitted to the Governor's Office, which may request additional copies of same.

9. If there is any question about the application process, please contact the Chair of the JNC, William G. McCormick, or his assistant, Gale Myerowitz.